

METROPOLITAN TORONTO CONDOMINIUM CORPORATION NO. 1290

GUEST SUITE POLICIES

1. All guests are subject to all Corporation Rules & Regulations;
2. Maximum stay is seven (7) consecutive nights;
3. Rate is \$80.00 per night. A separate Security Deposit of \$250.00 is required for each booking. The Security Deposit will be returned after inspection of the Guest Suite provided that no damages were incurred;
4. Bookings are to be made at least seven (7) days in advance, prior to the guest arrival, as contract signing, key arrangements, etc., are required. Booking are based on room availability;
5. Residents may book the suite by calling Property Management at 416-481-5656. Full payment, signing of the necessary forms and the deposit cheques are required at time of booking in order to guarantee required date(s). Cheques are to be made payable to MTCC 1290;
6. Unless instructed otherwise, the resident who is making the booking must pick up the key, as arranged through the site Superintendent. Upon leaving, the guest is to lock the suite and return the key to the Superintendent or drop the key in the Property Management drop box located outside of the suite;
7. Key replacement - \$50.00 replacement charge for lost keys, which covers replacement of the key and changing of the lock. This amount will be deducted from the deposit cheques and the balance returned, pending no further deductions;
8. Check in time: 3:00p.m. Check out time: 11:00 a.m.
9. Residents are responsible for any damages caused to the suite by their guests. Any incurred damages will be deducted from the deposit cheques and if any balance remains, will be returned to the resident. Any amounts for damages which exceed the deposit amount will be billed back to the resident for repayment to the Corporation;
10. Full payment is refundable for any cancellation 48 hours prior to the first day of the rental booking;
11. Clean linen is available for the bed. The Corporation provides no towels or toiletries. No maid service or room service is available during the rental period;
12. Management and/or the Corporation are not responsible for any guest's personal belongings or valuables during the time of the booking;
13. Guests/Residents are required to report any problems within the guest suite to Property Management at 416-481-5656.